

Rhode Island Unified Health Infrastructure Project (UHIP) Medicaid Eligibility and Enrollment (EE)

OMB Approval Number: 0938-1268

UHIP New DDI IAPD-U Attachment D - Knowledge Services FFY24-25

FFY 24-25 Budget			10/1/2023 - 9/30/2024	10/1/2024 - 9/30/2025	Allocations
Service Category	Title	Work Focus			
DHS - IT	IT Lead - DHS	<ul style="list-style-type: none"> - Oversight for the current IES deployment, including: EDM, Problem Management, Release Management, Testing, Enhancements, and Roadmap planning from a DHS perspective - Creating and implementing strategic technology plans to support DHS business - Responsibility to brief the Deputy Director and (periodically) the Director and DHS Senior Leadership Team on important technical updates that have business and/or political impact. - Recruiting and leading a team of technical, data and business analysts; IT Systems & Support and testing staff. - Responsibility for management of external contractors and consultants who perform both testing, staff augmentation and deliverables-based work - Ensuring (in coordination with DHS leadership and the RI Department of Administration) that DHS is fully compliant with Privacy and Security regulations - Technical support for Federal and State audits - Coordinate with Federal agencies who have oversight responsibilities for State-Based Benefits Determination Systems and ensure that both data requests and compliance mandates are met 	154,000	154,000	DDI Integrated Solution
	Reporting Analyst	<ul style="list-style-type: none"> - Technical leadership and oversight in the development of business/functional/technical design documents, generating, tracking, analyzing reporting deliverables, reconciliation of reporting files to ensure accurate data is transmitted to and from federal and state authorities. - Responsible for assisting with reporting and information management (IM) Service Requests (SR) and BRR (system enhancements) prioritization and completion. Such duties include: review of SRs to determine ability for the State to complete internally, review of IM BRRs and provide recommendation for approval by Agency Lead for release prioritization. - Responsible for attending theme management meetings when appropriate (e.g. LTSS meetings regarding Sherlock Report). Provides SQL, and Tableau expertise. 	69,500	69,500	DDI Integrated Solution
DHS - IT Total			223,500	223,500	

Rhode Island Unified Health Infrastructure Project (UHIP) Medicaid Eligibility and Enrollment (EE)

OMB Approval Number: 0938-1268

UHIP New DDI IAPD-U Attachment D - Knowledge Services FFY24-25

FFY 24-25 Budget			10/1/2023 - 9/30/2024	10/1/2024 - 9/30/2025	Allocations
Service Category	Title	Work Focus			
Governance	Junior Project Manager	A hybrid position that requires both financial and project management skills. The primary focus of the position is to support the financial unit for RIBridges/UHIP by providing both financial reporting and analysis and project management coordination.	3,944	3,944	DDI Integrated Solution
	UHIP Program Lead/EPMO Lead	<p>The Program Director has responsibility for all IT related aspects of the Unified Health infrastructure Project (UHIP) and the RI Bridges application (RIB). This includes overseeing the RIBridges systems integration vendor, leading the State IT team that maintains and operates RIBridges and serving as the primary point of contact to HSRI, DHS, and Medicaid agency Directors. Has ownership for the State IT team and oversight for the following activities:</p> <ul style="list-style-type: none"> - Application maintenance and operations (Hardware/software patching and upgrades, batch execution, production operations, application security, data fixes and application architecture) - Application release planning and execution - Incident and problem management - User acceptance testing and support - Information management (data analytics and reporting) <p>Serving as the Enterprise PMO Lead, person is responsible for directing, organizing and controlling the PMO related activities across IT, Finance and Operations in support of the UHIP. Oversees aspects of the project including business case development, release planning, project objectives prioritization, and maintenance of project governance standards. Recommends options to adjust project priorities to optimize resources and budgets and to manage project portfolio risk. Also coordinates status updates, tracks priority risks and issues, defines requirements for project metrics and reporting and leads process improvement efforts. Reports to the UHIP Project Sponsor and facilitates the UHIP Executive Committee. Also serves as one of the primary project leaders and is the main point-of-contact to the UHIP Project Sponsor, the Vendor and the Executive Committee while also directly managing the day-to-day activities of the Sr. Project Managers and the Quality Control Analyst.</p>	154,000	154,000	DDI Integrated Solution
	Project Manager - EPMO	Responsible for the ongoing management of the DHS Themes (i.e. Medicaid, SNAP, CCRU, CCAP, RIW) as well as Interfaces. Coordinates directly with the State agencies (business and IT) as well as vendors across a variety of activities including business case development, requirements definition, defect prioritization and solutioning and issue management. In addition, assists in leading governance activities across the project to ensure key deliverables and milestones are met in accordance to defined standards and best practices.	315,000	315,000	DDI Integrated Solution
	Senior Project Manager	<ul style="list-style-type: none"> - Ongoing management of the DHS Themes (i.e. Medicaid, SNAP, CCRU, CCAP, RIW, ESSU). - Coordinates directly with the State agencies (business and IT) as well as vendors across a variety of activities including business case development, requirements definition, defect prioritization and solutioning and issue management. - Assists in leading governance activities across the project to ensure key deliverables and milestones are met in accordance to defined standards and best practices. 	99,500	99,500	DDI Integrated Solution
	Senior Business Analyst	Responsible for all high level reporting related to budgeting and forecasting. Builds, manages and updates the monthly Budget to Actuals report, as well as the annual budgets for both the Federal and State. Runs reconciliations against RIFANS, also develops models and does ad-hoc reporting as needed. Manages the reporting relationship with various vendors and internal clients.	36,115	36,115	DDI Integrated Solution
Governance Total			608,559	608,559	

Rhode Island Unified Health Infrastructure Project (UHIP) Medicaid Eligibility and Enrollment (EE)

OMB Approval Number: 0938-1268

UHIP New DDI IAPD-U Attachment D - Knowledge Services FFY24-25

FFY 24-25 Budget			10/1/2023 - 9/30/2024	10/1/2024 - 9/30/2025	Allocations
Service Category	Title	Work Focus			
IT Management	Business Analyst	<ul style="list-style-type: none"> - Business Analyst helps determine business goals and success measures for each enhancement, and document current end-to-end process steps and flows - BA identifies design decisions requiring Executive input, develops scenarios and use cases, and document requirements in BRRs and attach relevant documents and workflows. The BA also assists in the prioritization of requirements and facilitates the review and approval of Business Requirement Document (BRD) and Functional Design Document (FDD) changes. - Additionally performs Validations for key implementation and post release validation of Key System deliveries i.e. Client Notices, Benefits Eligibility Determination. 	63,900	63,900	DDI Integrated Solution
	Junior Project Manager	<ul style="list-style-type: none"> - Function as a Systems Analyst in situations requiring a liaison between Agency, IT, and Vendor resources to communicate requirements and ensure delivery and compliance. - Conduct complex and difficult technical work in systems analysis; to assist a superior in complex and difficult systems analysis; and to do related work as required. - Works under the general supervision of a superior from whom are received general and specific work assignments and instructions; work is reviewed in process and upon completion for the proper application of required system analysis techniques. 	321,000	321,000	DDI Integrated Solution
	Release Manager	The UHIP release manager is responsible for overseeing and managing all RI Bridges business and IT release readiness processes. This includes coordination between all UHIP related State agencies (business and IT) as well as all vendors involved in RIB application release development, testing, and deployment processes. The primary UHIP governance venues which the release manager has ownership of are maintenance planning committee (MPC), release planning committee (RPC), and operational readiness review (ORR).	310,000	310,000	DDI Integrated Solution
	UHIP Data Review Board Technology Lead	Responsible for review and approval of all data updates being applied to the RI Bridges application (RIB) database. This includes working closely with the RI Bridges systems integration vendor, as well serving as the primary point of contact to HSRI, DHS, and Medicaid agency functional leads. The UHIP DRB Technology Lead reports directly to the IT Program Director.	132,000	132,000	DDI Integrated Solution
	UHIP Testing Manager	Overall owner for all RI Bridges system (RIB) testing and quality assurance activities including oversight of systems integration testing (SIT), ownership of user acceptance testing (UAT), oversight of all testing vendors, oversight/ownership of all testing related sub-processes, and State team owner of SIT (executed by systems integration vendor). Responsible for coordinating approval of "SIT exit" once criteria are met. Owner for UAT planning including scope distribution, testing group assignment (agencies and vendors), test suite development for proper test coverage, test data planning, test environment planning, and resource planning.	156,967	156,967	DDI Integrated Solution/Grants
	DOA Solutions Architect	<ul style="list-style-type: none"> - Overall owner for overseeing designing, describing, and maintaining the solution engineering for UHIP. - Supports leadership team by making technical decisions for solutions and business outcomes. - Coordinates between all UHIP-related State agencies, specifically the DHS, as well as external vendors. - Examines the current system architecture, works with business and technical staff to recommend solutions with current contracts and for future procurements. - Plans, organizes, coordinates, and reviews the work of assigned professional, technical and support personnel on a project basis. 	202,500	202,500	DDI Integrated Solution
	User Acceptance Tester	User Acceptance Testing	879,773	879,773	DDI Integrated Solution/Grants
	Contract Manager	Ensures compliance with the terms and conditions of all vendor contracts and drives performance through active vendor management in support of the Maintenance & Operations of the RI Bridges system. In addition, this role provides additional project management support to the Enterprise PMO for related continuous process improvement initiatives and other strategic projects.	68,500	68,500	DDI Integrated Solution
IT Management Total			2,134,640	2,134,640	
Grand Total			2,966,699	2,966,699	